

Ilston Community Council

Mrs Charlotte Toft
Clerk to the Council
6 Belvedere Close
Kittle
Swansea
SA3 3LA

The monthly meeting of Ilston Community Council held on Tuesday 28th March 2023 at 7pm, at the Barham Centre and via zoom.

<p>MEMBERS OF THE COMMUNITY ARE WELCOME TO ATTEND AND ANY MATTERS THEY WISH TO RAISE WILL BE HEARD DURING THE FIRST TEN MINUTES OF THE MEETING PRIOR TO THE COMMENCEMENT OF THE AGENDA</p>
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Decisions Made at the Meeting

Present: Councillors – Mr. D. Ponting, Mrs S Mobbs, Mr R Church, Mr S Pleydell, Mr C Bates, Mrs. H James and Mr N Huffer. Cllr N Hollett joined that meeting at 7.21pm

Also Present: Mrs A Elliott, Mr I Brown, Mr B Beynon, Sergeant S Chadwick, PCSO J Borthwick and via zoom, Ms S Llewellyn

In the Chair: Cllr D Ponting

1. Apologies for Absence – None

2. Declaration of Personal Interests – Cllr D Ponting and Cllr C Bates both declared an interest in item 12 - To consider parking issues on the land adjacent to the Penmaen and Nicholaston Village Hall, as they are both on the Village Hall committee.

3. To welcome Sergeant Simon Chadwick to the meeting to discuss dog behaviour and other issues – Cllr Ponting welcomed Sergeant Chadwick and PCSO J Borthwick who introduced themselves. After discussion on dog related incidents, traffic issues and suspected antisocial behaviour, it was agreed by all members present that Cllr Pleydell would upload information shared by the police to the website. It was agreed that the Traffic Report be shared with the officers and Sergeant Chadwick agreed to keep the community council updated regarding the issue raised and contact Go Safe regarding the Traffic Report. Sergeant Chadwick and PCSO Borthwick left the meeting at 7.25pm.

So as not to keep Ms Llewellyn waiting further, Cllr Ponting then proposed moving to -

Item 12, To consider parking issues on the land adjacent to the Penmaen and Nicholaston Village Hall - This was agreed by all members present.

As Cllr Ponting and Cllr Bates had declared an interest in this item they took no further part in the discussion, Cllr Church took over chairing the meeting at this point. After a discussion, it was agreed by all members with voting right on this issue that the clerk write back to Swansea Council Housing Department asking them to clarify to what extend the land is used for hall parking and ask what their response is to the

points raised by the residents. It was also agreed that the clerk share the email response received from Swansea Council and the Hall Committee with Ms Llewellyn so that the residents are kept in the loop. Ms Llewellyn left the meeting at 7.42pm

4. The Resignation of Cllr Elliott – Cllr Ponting announced the resignation of Cllr Elliott after 10 years on the community council. Mrs Elliott was presented with a bunch of flowers with thanks from all members and the clerk for her hard work and support whilst being a member, the Chair and Planning Officer. Mrs Elliott left at 7.45pm. It was agreed by all members present that Cllr Ponting compose a thank you to Cllr Elliott to be uploaded to the website. It was reported by the clerk that democratic services had been notified and that the appropriate vacancy notice has been displayed locally and on the website.

5. To welcome the new co-opted members and to sign the declaration of office – Cllr Ponting announced that Mr Williams had withdrawn his nomination and therefore there was no longer any need to interview the two remaining candidates for the two vacancies. Mr Brown and Mr Beynon were then asked to leave the room so that the formal co-option process could proceed. Cllr Ponting called for nominations, it was proposed by Cllr Church and seconded by Cllr Pleydell that Mr Beynon and Mr Brown be nominated. The two nominees were then voted in as members of the council unanimously. Cllr Ponting then declared them as successfully co-opted on to the council. Mr Beynon and Mr Brown were then asked to return to the room and sign the Declaration of Office form, witnessed by the clerk.

It was agreed by all members present to elect Mr Brown as the member for Ilston Ward and Mr Beynon as the member for Nicholaston. Mr Brown then agreed to join the Environment Committee and the Planning Committee. Mr Beynon agreed to join the Environment Committee and the Traffic Committee. Cllr James and Cllr Huffer agreed to cover the area along Pengwern Common to Tirmyndd Road left unrepresented by Cllr Elliott's resignation.

It was agreed by all members present that the clerk send through the relevant documentation for these committees to the new members along with the training plan and policy.

6. To approve the minutes of the meetings held on 28th February 2023- The minutes for the meeting held on 28th February were proposed as a true record by Cllr Pleydell and seconded by Cllr H James. All members present in agreement.

7. Matters Arising –

On 7 (4) Footpath in Parkmill – Cllr Mobbs reported the path had been widened to make it easier to pass the area where the fallen tree had taken away the path and where it had been trampled by livestock. It was agreed that she keep a watching brief as the signage still needs to be sorted out.

On 7 (4) Report from Members – Iron Man Meeting – Cllr Church reported that another route is being considered for this year's event. It was agreed that he would report back when he had further information.

On 4 (5,10) Sewage Outfall at Parkmill – Cllr Mobbs reported a further incident of contaminated water discharging from the storm drain which she reported to Welsh Water who realised that there is a problem as only rainwater should be discharging from the storm drain. After discussion, it was agreed by all members present that the clerk write to NRW to ask them to invoke their powers to investigate and protect designated areas as contaminated water is going into a river which is designated as a SSSI. It was agreed that the clerk also copy in Welsh Water, Swansea City Council and Assembly Member Julie James. Cllr Brown reported

that he had the contact details for the Head of New Connections at Welsh Water and that he would share these with the clerk.

Cllr Ponting thanked Cllr Mobbs for all her hard work on this issue.

On 18 Correspondence – a) Sustainable Wales Grant – The clerk reported that she had been in touch with Mawr Community Council as their funding officer has offered to help with finding funding. It was agreed by all members present that she reports back on this at the next meeting.

On (4) 19 AOB a) Environment Budget – Cllr Hollett reported the tree was due to be delivered this week. It was agreed that he liaise with Mr Methuan-Campbell and Cllr Beynon as to where the tree is to be planted on the green. Cllr James suggested that a plaque be erected to go with the tree. It was agreed by all members present that funding for this be looked into.

On 5 Reports from Members – a) Accident on Lunnon Hill- The clerk circulated the signage sent to her by Cllr L James saying ‘Give Way to Oncoming Vehicles’. It was agreed by all members present to respond to Cllr James that ICC are happy for the sign to be put up.

On 4 (4,6) – Planning Applications – Cllr Hollett agreed to take the lead on Planning Applications after Cllr Elliott’s resignation.

On 4 (4,6) Report from Members – Mumbles Triathlon Event – the clerk reported that Mr Powell from Activity Wales confirmed that he had travelled the course and that no signage had been left from the Triathlon event. He also confirmed that all signage from the very recent Duathlon was removed immediately. He also reported that there had been some verbal abuse aimed at event volunteers. It was agreed by all members present that the clerk reply to Mr Powell to say that this had been reported to ICC and that all members expressed disappointment that this had happened and agreed that this sort of behavior is unacceptable.

On 7 (4) - Website and Communications – 3) Data Sharing – It was agreed by all members present that Cllr Pleydell send links to the new members with an explanation and details to access Google Docs.

On 7 (4) - OVW/SLCC Conference – The clerk reported that the clerk has shared the documents from the conference and that she will share them with the appropriate committee members.

On (4) 16 – Parking Problems in Penmaen – It was reported that Swansea Council had now registered the title to all of Tor Bay car park. It was agreed by all members present to ask Cllr James if the car park can now be tarmacked as it is so uneven and subsequently the hash marking be redone to help prevent inappropriate parking in front of the houses fronting onto the car park.

On 7 (11) ICC Activities Record – It was agreed by all members present that all activities undertaken by councillors need to be captured and therefore members to access the record via google drive after the training given by Cllr Pleydell.

On 7 (17) Any Other Business -

- a) Restricting Heavy Vehicles on Mill Lane, Parkmill – no update in the absence of Cllr L James, it was therefore agreed to keep a watching brief.

On 6. To consider the Emergency Phone at Three Cliffs Bay – Cllr Church reported that funding has been obtained from the Gower Ambassadors Scheme. It was agreed by all members present that the clerk chase up the line rental agreement with Swansea Council. It was agreed that Cllr Pleydell would put a link to the ICC website to the Gower Ambassador Scheme.

On 5. Reports from Members –

1) Cllr Mobbs reported that she had been in contact with Macmillan and that the route from Penrice Castle to Worms Head should not impact on roads. It was agreed that Cllr Mobbs send the information of the event to Cllr Pleydell to upload to the website so that local businesses and residents know and are aware.

2) Cllr L James reported that Swansea Council are looking at candidate sites for the new Local Development Plan. – It was agreed that the clerk circulate the plan to Cllr Hollett and Cllr Brown to review and report back to members.

3) Cllr Church reported that the Gower Inn are happy to host another event, but want to avoid the summer months. It was agreed by all members present that Cllr Church look for a date in May that avoids the school holidays and bank holidays.

5) Cllr Church raised the issue of grazing and how the commons are managed as this topic had come up at the meet your councillor event – Cllr Huffer agreed to write a piece for the website looking at the history, the current situation and animal behaviour to make the public aware.

Cllr Church reported that an officer has been appointed to oversee the implementation of the 20mph speed limits coming in in September. He reported that he has been on contact with him and hopes to arrange a meeting with the officer, himself and Cllr L James to discuss the implementation and to help ensure that designated budget for this Welsh Government scheme be spent on road signage and not diverted to road upkeep.

Cllr James raised the issue of the deregulation of Cilonen Road. It was agreed that she check the boundary maps to establish whether it is inside the boundary of ICC.

Mr B Williams reported that the footpath from Nicholaston through to Perriswood and down to the Penrice Estate is impassable - The clerk reported that the issue was raised with the Countryside Access team who had asked for further information. It was agreed that the clerk liaise with Cllr Church who reported that the area behind the archery centre leading to the hamlet of Perriswood is totally overgrown and impassable.

6) Watermain works along the loop road in Penmaen – Cllr Pleydell reported that the work is now likely to take longer than the planned six weeks. As the land belongs to the National Trust, it was agreed that the clerk forward Mr Kearsley-Evans contact details so that Cllr Pleydell could contact him about reinstating the land that was previously used as a car park after the works are completed by Welsh Water.

On 7. Financial statement –

a) To consider any payments to be made before the end of the financial year –

- It was agreed by all members present that the clerk facilitates the payment of £250 to Gower 1st Responders agreed at the budget meeting to come out of this year's budget. – The clerk reported that she had left a message via facebook for the Gower 1st Responders had not had a response. Cllr Ponting suggested, in light of budgetary constraints that the decision to donate it be reversed and diverted to the training budget. This proposal was seconded by Cllr Pleydell. All members present agreed.

On 12. Cyber Awareness Training –Cllr Pleydell suggested the guidance from Swansea Council be sent to Cllr Beynon and Cllr Brown for their attention. This was agreed by all members,

On 15. Correspondence –

b) Received on 31/01/23 from OVW, TAN 15: Development, flooding and coastal erosion – further amendments. It was agreed by all members that the clerk resend the information to Cllr Huffer to take a look.

- f) Received on 12/03/23 from Mrs B Stein, resident of Lunnon, regarding speeding in Lunnon and Ilston lanes and also unruly dog behaviour – It was agreed that the clerk report back to Mrs Stein to update her on what was discussed at the meeting with the police.
- g) Received on 16/02/23 from OVW regarding the OVW/SLCC event – The Value of Planning and How it Positively Impacts our Welsh Communities, online event on 22nd March 2023 at a cost of £40 per delegate. – It was agreed that the clerk liaise with Cllr Hollett, look at other training options and forward the Planning Aid Wales presentation from the OVW/SLCC conference for his attention.
- i) Received on 21/02/23 from Mrs Jan Crocker, Clerk to Pennard Community Council, regarding arranging a stakeholder meeting to look at what can be done to combat and manage the erosion of cliff paths and dunes in our areas – Cllr Mobbs confirmed that she has agreed to attend on 19th April and will report back.
- j) Received on 27/02/23 from the Independent Remuneration Panel for Wales regarding their annual report. – this is discussed at item 14.

8. Reports from Members –

- a) Cllr Ponting reported that he had been speaking to the developer North Hills Lane, going down towards Three Cliffs Bay, to ask what they intend to do regarding the state of the road. Two weeks ago, the owner of Cabin 3 agreed that she would get it cleared up. It was agreed by all members present to keep a watching brief.
- b) It was reported that John Jacobs, our former clerk, has sadly passed away. Cllr Church agreed to attend the funeral on behalf of ICC. It was agreed by all members present that Cllr Church and Cllr Beynon compose a piece with a photo to be uploaded to the website.

9. Planning Applications –

Application No. 2023/0585/FUL

Location: Underwood, Parkmill, Swansea, SA3 2EH,

Proposal: Proposed porch extension, two storey side/rear extension, first floor rear extension, front rooflights and proposed outbuilding.

Applicant: Mr I Brown

Cllr Brown declared an interest in this application as it is for his property and left the room at 9.12pm. After a brief discussion it was agreed by all members in the room not to raise any objection. Cllr Brown returned to the room at 9.14pm.

10. Financial Statement –

- a) To consider any invoices or accounts for payments and any requests for donations under section 137 of the Local Government Act 1972 – An invoice for £200 was received from the Wales Audit Office for the 2021/22 Annual Return. It was agreed by all members present to pay this amount.
- It had been agreed before the meeting, via email, that Cllr Ponting should spend £30 on flowers for Cllr Elliott on her resignation to show the community councils thanks and appreciation of her hard work. The invoice for the flowers was presented and all members present agree to reimburse Cllr Ponting.

- Appeals received from Macmillian Cancer Care and the Llangollen International Musical Eisteddfod. After a brief discussion, it was agreed by all members present that, as the budget is very tight, the community council will only consider donating to local causes.

b) To receive the Precept Notification – no decisions made.

c) To consider extra hours worked by the clerk – the clerk sent out her timesheets from November to February to all members prior to the meeting showing that the clerk has worked an extra 19.25 hours. The clerk offered to leave the room whilst this was discussed but members thought that this was unnecessary. After a brief discussion it was agreed by all members present to pay the clerk for the extra hours worked but that she should keep an eye on her hours and ask members for help when necessary. It was also agreed to look at buying a separate sim for the clerk's phone to separate private and work calls and emails and also to look at her contactable hours. The clerk to also add a tagline at the end of her emails word to the effect of: I work part time hours and will respond as soon as possible when back at work.

11. To consider the process of Road Closures – Cllr Church informed members on the current procedure. After discussion, it was agreed by all members that Cllr Church, Cllr Huffer and Cllr Beynon draft a letter to Swansea Council asking that community councils get notice of events and road closures well in advance of the event happening. It was also agreed, for greater impact, that Cllr Ponting raise this issue at the next Community Council Forum meeting so that all the community councils write with one voice.

13. To consider the Section 6 Biodiversity Report - It was reported that as Cllr Mobbs had been experienced technical difficulties that she and the clerk had not been able to meet. Cllr Mobbs has sent the clerk some additional information for the report and they will meet and present the draft report to members before the next meeting.

14. To consider the Independent Remuneration Panel Report regarding payments to members - The clerk reported that she had spoken to OVW who confirmed that the decision to accept the remuneration was to be decided by each member individually. The clerk will send out forms to each member separately for them to respond. It was agreed by all members that this will be discussed at the setting of next year's budget to make provision should members wish to accept payments.

15. To consider the update from the Traffic Working Party – Cllr Church reported that the Traffic Report had been shared with SCC but no update has as yet been received. Cllr Church also raised the report on the new 20mp national roll out scheme and Cllr Ponting pointed out that definitions were not clear regarding meeting places as they do not seem to cover places like the Guiding Centre in Parkmill, places of worship and Kilvrough Manor. It was agreed by all members present that Cllr Bates chase this up.

Cllr Ponting reported, in the absence of Cllr L James, that the funding to extend the footpath westward from the existing pavement to provide safe access to the bus stop near Rose Cottage in Penmaen has been secured. Cllr Pleydell to contact Cllr L James for further information.

16. To receive any Correspondence –

a) Received on 10/03/23, forwarded by OVW, from Andrew McTaggart on behalf of the Local Development Plan - Swansea Local Development Plan Review and Replacement – It was agreed by all members present that the clerk resend the consultation to Cllr Hollett and Cllr Brown to look at as the consultation period finishes on 20/04/23.

b) Received on 14/03/23 from Mr M Mathias on behalf of HM Lord-Lieutenant of West Glamorgan, - Invitation to the Coronation Thanksgiving Service at St Mary's Church, Swansea on 30th April 2023. Cllr Mobbs has agreed to attend on behalf of the community council.

c) Received from Wendi Patience, OVW on 21/03/23 – Training Dates for March and April 2023 and appraising us of the price increase from £35 to £38 per attendee per session. It was agreed by all members present that the clerk send the details of the New Councillor Induction training to Cllr Beynon and Cllr Brown. It was agreed that the Clerk attend the Advanced Local Government Finance Module on 26th April.

17. **Any Other Business** – None.