

# Ilston Community Council

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Mrs Charlotte Toft  
Clerk to the Council  
6 Belvedere Close  
Kittle  
Swansea  
SA3 3LA

The monthly meeting of Ilston Community Council held on Wednesday 30<sup>th</sup> November 2022, at the Barham Centre and via zoom.

MEMBERS OF THE COMMUNITY ARE WELCOME TO ATTEND AND ANY MATTERS THEY WISH TO RAISE WILL BE HEARD DURING THE FIRST TEN MINUTES OF THE MEETING PRIOR TO THE COMMENCEMENT OF THE AGENDA
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## Decisions Made at the Meeting

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**Present:** Councillors – Mr. D. Ponting, Mrs. H James, Mrs. S Mobbs, Mr. C Bates, Mr. R. Church and Cllr L James arrived at 7.50pm

**In the Chair:** Cllr D Ponting

**1. Apologies for Absence** – Cllr N Hollett, Cllr A Elliott, Cllr S Pleydell and Cllr N Huffer

**2. Declaration of Personal Interests** – Cllr H James declared an interest in pre-planning applications, 2022/2317/PRE and 2022/2537/PRE.

**3. To approve the minutes of the meetings held on 26<sup>th</sup> October 2022**- The minutes for the meeting held on 26<sup>th</sup> October were proposed as a true record by Cllr C Bates by Cllr S Mobbs. All members present in agreement.

**4. To consider any matters arising out of the minutes** –

**On 4 (12b) Lunnon Hill** – After discussion, all members present agreed that they had no objection to a resident filling in the holes on the side of the road, outside the white lines.

**On 5 (6) Reports from members** – Ironman Event Meeting – After discussion, it was agreed by all members present that Cllr Ponting try and arrange a meeting with the chair of all other affected community councils and Tourism Swansea Bay to collaborate on this issue to come up with an alternative route.

**On 5(10) Sewerage Outfall at Parkmill** – It was agreed by all members present that Cllr Mobbs reply to NRW for an update as they have agreed that the discharge from the sewerage outfall needs looking at. Cllr Mobbs will then monitor the situation.

**On 5 (21) AOB** – Contacting PCSO Andrew Brown to come to a meeting – After discussion it was agreed by all members present that the clerk contact the new PC, Simon Chadwick, to ask if he would attend a meeting in the near future.

**On 18 Correspondence – a) Sustainable Wales Grant** – It was agreed by all members present to discuss this at the next monthly meeting.

**On 19 AOB – a) Environment Budget** – It was reported that Cllr Hollett has asked for £100 to buy a lime tree to be planted on Penmaen Green. All members present agreed to this request.

**c) Tor Bay Carpark** – Cllr L James reported that she will look at putting the resurfacing parts of the car park affecting access for residents on the Highways Maintenance Team program schedule. It was agreed by all members present that Cllr L James also liaise with the Housing Department as they own part of the land.

**On 5 Reports from Members – a) Accident on Lunnon Hill-** After discussion it was agreed by all members present that the community council consult with the farmer who own the land at the top of the hill as the signs would need to sited on their land.

**On 12 Replacement of Emergency Phone at Three Cliffs** – after an update from the Clerk, it was agreed by all members present that members are happy to enter into a contract with Swansea Council to take over the line rental as it is much cheaper than transferring the line to ICC.

**On 13 Non-collection of Green Bags in Lunnon** – Cllr H James reported that there have been further incidences of black bag fly-tipping in Lunnon and on Pengwern Common. After discussion it was agreed that Cllr James monitor the situation and also write a short piece about this issue for the website.

**On 14 – Discussion on the use of Vocaleyes for Community Engagement** - After discussion it was agreed by all members present to hold a ‘Meet a Councillor’ session on a Wednesday evening at the Gower Inn as they have said that they were happy to host the event. Once a date is chosen, Cllr Church will organize the format of the flyer and the booking system.

**On 17 – Correspondence – c) Section 6 Biodiversity and Ecosystem Resilience** - it was agreed by all members present that this considered at the next monthly meeting.

**e) Local Places for Nature** - it was agreed by all members Present that this considered at the next monthly meeting.

**On 6 Reports from Members – Mumbles Triathlon Event** – The clerk reported that she had contacted Swansea Council regarding the arrows permanently sprayed on the road at junctions but has not heard back. It was agreed by all members present that the clerk chase this issue up.

**On 9 Training for Members** – It was agreed by all members present that the increase in training costs would be considered as part of the budget.

#### **On 12 Website and Communications-**

2 – Reaching out to the community – Cllr L James agreed to put a line in her next newsletter asking that, if people in the Ilston CC area would like to be on our mailing list then to contact the clerk

**On 17 Correspondence – b) Endurance Life Events** – The organisers have asked for feedback. It was agreed by all members present that the clerk respond to them to ask if all litter and signage be removed after the events in future.

**d) Stakeholder Alliance for Swansea Airport** – it was agreed by all present to monitor the situation.

**5. To co-opt to fill the vacancies on the community council** – After discussion it was agreed by all members present to use the Pennard CC Co-option pack as a guideline for Ilston CC co-option. It was also agreed that the essential criteria be amended to include Relevant Experience as an additional bullet point in the Experiences, Skills and Knowledge section. Members have been approached by interested parties and it was agreed by all members present that a co-option pack be sent out to them. It will also be displayed locally

and on the website. It was agreed by all members present that the closing date for application be 18<sup>th</sup> January.

## **6. Reports from Members –**

1. Cllr H James reported that she had been to the Town and Community Council Forum earlier in the day where the Well-being Duty and the Swansea Public Services Local Well-being Draft Plan had been discussed. It was agreed by all members present that decision making by the community council take the wellbeing duty into account.

## **7. Planning Applications-**

2022/2537/PRE, The Quarters, Furzehill, Ilston, SA2 7LE, Pre-application for either a static caravan or log cabin for agricultural purposes. Cllr H James declared an interest as it is a neighbouring property. After discussion, it was agreed by all members present that members would look at this application online and submit their responses to the clerk.

Kittle Hill Poultry Farm - Berrys have issued a Publicity and Consultation Notice to provide opportunities for comment directly to the developer prior to applying for the change of use from agricultural to industrial use and storage and distribution at Kittle Hill Poultry Farm Kittle Swansea SA3 3JQ. It was agreed by all members present that Cllr L James send this notice to the clerk for distribution to members for comment as the deadline is before the next monthly meeting.

It was noted that a pre-application has been submitted for Mullberry Hill, Penmaen. It was agreed by all members that the clerk look into this and send details to all members.

## **8. Financial Statement –**

It was agreed by all members present that as no payments were made since the last meeting due waiting for the new mandate change to be completed, the November payments would be put through with the December payments.

- a) -It was agreed by all members present to pay the two invoices from One Voice Wales for £75 for training completed by members in June and £70 for training completed in October.
  - It was agreed by all members present to pay the invoice from Penmaen and Nicholaston Village Hall for £30 for the use of the hall in April and May 2022.
  - It was agreed by all members present to pay the clerk for the 6.25 extra hours worked since June 2022. After discussion, all members present agreed to increase the clerk's pay by £1.00 per hour in line with the National Association of Local Councils National Salary Awards 2022-2023 and that this be backdate to 1<sup>st</sup> April 2022. It was agreed by all members present that the clerk work out the hours and inform members at the budget meeting.
  - It was agreed by all members present to reimburse the clerk for £70.97 for spending incurred on stationary, postage and printing.

**9. To consider the Budget for the year ending 31<sup>st</sup> March 2024** – It was agreed by all members present that the budget be discussed at a special meeting. This meeting has been scheduled for Monday 12<sup>th</sup> December, the time to be confirmed.

**10. To consider Training for Members** – It was agreed by all members present that the clerk discuss her training plan with Cllr Ponting. It was agreed by all members present that the clerk work out the training cost for all members by the budget meeting.

**11. To consider the ICC Activities Record** - After discussion, it was agreed by all members present to keep the Activities Record going and for Cllr H James to send it to Cllr Pleydell to upload to the website and to google docs. It was agreed by all members present that this item be taken off as a standard agenda item.

**12. To consider an update for the Traffic Working Party** – It was reported by Cllr Bates that the aim is to get the draft plan completed by mid-January. Once completed, it was agreed by all members present to ask Cllr Lynda James to look at budgets and funding.

**13. To consider the broadcasting and streaming of meetings** - It was agreed by all members present to take this item off as a standard agenda item.

**14. To consider an update on the Community Bus** - After an update from Cllr L James, it was agreed by all members present to look at funding options by the community council with the possibility of an agreement with Pennard CC. Cllr James reported that the Ilston areas have been included in the updated PACP constitution.

**15. To consider the Welsh Government, Section 6 Biodiversity and Ecosystem Resilience Duty** – it was agreed by all members present to look at this at the next monthly meeting.

**16. To receive any correspondence –**

a) Received on 7<sup>th</sup> November 2022, from Michael Beardshaw, Swansea Council Electoral Services, advising of an invoice to follow for 481.18 for the elections in May 2022. It was agreed by all members present that this would be looked at during the Budget meeting.

b) Received on 10<sup>th</sup> November 2022, from Gavin Roberts, Chair of Penrice CC, enquiring into what is happening with the emergency phones at Three Cliffs Bay. The clerk to update him once Swansea Council has got back to her.

c) Received 14<sup>th</sup> November 2022, from One Voice Wales, regarding new guidance on Bullying and Harassment in Councils. It was agreed by all members present that this be looked at in the January meeting.

d) Received on 15<sup>th</sup> November 2022, from One Voice Wales, regarding an update on the Finance and Governance Toolkit. It was agreed by all members present that Cllr Ponting and the clerk look at this

e) Received on 30<sup>th</sup> November 2022, from One Voice Wales regarding the Cost of Living Crisis Webinar. It was agreed by all members present to put this item on the website and send out on the mailing list.

f) Received on 30<sup>th</sup> November, from Leanne Ahern, Swansea City Council, draft Local Well-being Plan consultation. It was agreed by all members present to put this item on the website and send out on the mailing list.

g) Received on 30<sup>th</sup> November 2022, from Mawr Community Council, advertising for a Biodiversity Project Co-ordinator. It was agreed by all members present to put this item on the website.

**17. Any Other Business -**

a) It was agreed by all members present that Cllr L James notify the maintenance team of the mound of leaves gathered at the bottom of Sandy Lane in Parkmill.

b) It was agreed by all members present that ICC support Cllr Church's request to apply to Highways to restrict heavy vehicles in Mill Lane, running between Shepherd's shop and the Heritage Centre.

c) It was agreed by all members present that Cllr Mobbs speak to the Gower Society about supporting a grant application from the Barham Centre to update the kitchen.

d) It was agreed by all members present to look into ways that the community council can help isolated members of the community. Members asked Cllr L James to look at funding options and Cllr H James to contact the Local Community Partnership Forum to ascertain what assistance is available. It was agreed by all members present that Cllr Church look at the design and distribution of flyers to establish how many residents are in this situation and to contact the Local Area Co-ordinator to ask for advice.

**Date of Next Monthly Meeting – Wednesday 25<sup>h</sup> January at 7 pm**

Meeting closed at 9.50 pm.