

Ilston Community Council

Mrs Charlotte Toft
Clerk to the Council
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SA3 3LA

The monthly meeting of Ilston Community Council will be held on Wednesday 27th July 2022, via zoom

<p>MEMBERS OF THE COMMUNITY ARE WELCOME TO ATTEND AND ANY MATTERS THEY WISH TO RAISE WILL BE HEARD DURING THE FIRST TEN MINUTES OF THE MEETING PRIOR TO THE COMMENCEMENT OF THE AGENDA</p>

Decisions Made – July 2022

Present: Councillors – Mr D Ponting, Mrs H James, Mrs S Mobbs, Mr S Pleydell, Mrs A Elliott, Mr C Bates
County Councillor -Mrs L James

Chair: Cllr D Ponting

1.Apologies for absence – Councillors: Mr N Holett and Mrs J Griffiths

2.Declaration of Personal Interests- None

3.Presentation on the use of Vocaleyes for community engagement – after the presentation by Mrs S Rodaway and questions and answers it was agreed by all members present to put the discussion as an agenda item for the next meeting.

4.To approve the minutes of the meetings held on 29th June 2022 - The minutes for the meeting held on 29th June were proposed as a true record by Cllr H James and seconded by Cllr C Bates. All members present in agreement.

5.To consider any matters arising out of the minutes –

On Item 7 – One Planet Wales Planning Application at Furzehill – No update. It was agreed by all members present to keep a watching brief.

On 4 (10) Parking Problems in Penmaen – No update. It was agreed bay all members present to put this back on the agenda for the October meeting.

On 4 (12) A.O.B – Issue of double white lines in Penmaen – This was discussed under item 11.

On 4 (7) Planning Application: The Bungalow, Parkmill, SA3 2EJ No update. It was agreed by all members present to keep a watching brief.

On 4 (5) Reports from Members: Problem of inappropriate parking on Gower – It was agreed by all members present that Cllr L James take the information gathered by herself and Cllr Ponting to the Gower AONB Forum.

On 5 (7) Water Supply Problems - The minutes of the meeting were drawn up by Cllr Griffiths and Cllr Church. It was proposed by Cllr Pleydell and seconded by Cllr Ponting that the minutes be distributed to residents on the mailing list. All members present agreed.

On 14 A.O.B. – b) Potholes in Furzehill Lane – Cllr H James reported that there are only a few potholes just starting at the moment. It was agreed by all members present to keep a watching brief.

On 15 A.O.B. d) Missing signs on the junction of Lunnon Road and Pengwern Common – It was agreed by all members present that the clerk contact Mr Avo to ask for an update.

On 12 Resending of Traffic Survey – The option of putting a mirror opposite the junction of Lunnon Hill with the A4118 to aid with visibility. After discussion, it was agreed by all members present that Cllr Pleydell add the idea to the list of possible ideas of what can be done along the A4118 to help with traffic flow and safety.

On 6 RFM – Road Closures due to the Ironman Event, 7th August – It was agreed by all members present that the clerk contact Huw Evans to ask for the details of the next Community Council Forum and how Ilston Community Council can join.

On 13 Extra hours worked by the clerk from June 2021 to May 2022 – It was agreed by all members present that the clerk claim for the mileage for travelling to get documents signed by Cllr Ponting and Cllr Elliott.

On 15 Cost of replacement emergency phone at Three Cliffs Bay – It was agreed by all members present that the clerk contact Mr Beynon to ask for an exact figure for the monthly line rental.

On A.O.B. a) Arranging for PCSO Andrew Brown to attend a monthly meeting - It was agreed by all members present that the clerk contact PCSO Andrew Brown to confirm which meeting he would like to attend. Cllr L James to forward the contact details of the new PC, PC Simon Chadwick to the clerk.

6. To consider any Reports from Members –

- a) Reported by Cllr Pleydell that the rocks, placed by the National Trust to block access to their carpark near Tor bay in Penmaen, have been moved. It was agreed by all members present that Cllr Ponting contact the National Trust to report the issue.
- b) Reported by Cllr Ponting that sewage is leaking into a resident's garden on North Hills Lane. It was agreed by all members present that Cllr Ponting liaise with the clerk to write to Welsh Water.
- c) Reported by Cllr Ponting that the residents of Hunter's Lodge have opened a café in their garden – It was agreed by members present that the clerk contact Environmental Health and the Planning Department to ask if they have all the necessary permissions and licenses in place to operate a café.

7. To consider any Planning Application – It was agreed by all members present that Cllr L James send the notification that she received regarding a planning application in the area onto the clerk so she can send it out to members to look at before the next meeting.

8. To receive the financial statement -

- a) To consider any invoices or accounts for payments and any requests for donations under section 137 of the Local

Government Act 1972 – no invoices, account for payments or requests for donations received.

9. To consider training for members – After a presentation from Cllr H James, it was agreed by all members present to wait for the publication of the training plan template to be published by One Voice Wales before agreeing to finalise the draft training plan created by Cllr H James and the Training Working Group. The clerk is to contact One Voice Wales to see when the template will be available.

It was agreed by all members present, on the recommendation of the Training Working Group, to split the work of the community council into nine key areas. Each key area will need a lead councillor and a deputy. It was agreed by all members present that Cllr Ponting contact members who did not attend the meeting to see if they are happy to lead or be a deputy on certain key areas.

Cllr H James agreed to update the master copy of the Training Record. It was agreed by all members present that once a member has completed a training course, they send this information to Cllr H James to update. The updated record can then be put on the website by Cllr Pleydell.

10. To consider the ICC Activities Record – After discussion it was agreed by all members that:

- The clerk will keep a record of the different working groups and who is on them. Each member is to email the clerk to let her know what committees or working groups they are on.
- Cllr H James will maintain an Activity Record and will send a snapshot to Cllr Pleydell every couple of months for inclusion on the website.
- The chair of each subgroup to regularly update the Activity Register by sending the details to Cllr James of any significant outputs of their activities and relevant outcomes e.g. speed monitoring was carried out by GoSafe resulting in traffic now moving more slowly along the relevant stretches of road.
- It was agreed by all members present to review this in three month's time.

11. To consider the update from the Traffic working party – After a presentation from Cllr Pleydell and discussion, it was agreed by all members present to give the Traffic Working Party permission to approach or liaise with anyone they see fit to ask for help or answers to traffic issues.

12. To consider the website and communications – After discussion it was agreed by all members present -

- To split the actions in the report prepared by Cllr Pleydell into immediate and long-term actions to priorities what the community council tackle first.
- To remove out of date information from the website, on the Events page for example.
- To add ICC Activities Record as a standing monthly item on the agenda.
- To add 'Good News' stories to the website to record what the ICC have achieved.
- To display the Code of Conduct, Standing Orders and the Training Plan on the website

- The clerk to liaise with Cllr Pleydell and to send him any other relevant documents to be uploaded to the website.
- To compose a paragraph from the chairman of the community council for the website. Cllr Ponting agreed to do this.
- The clerk to use her discretion on what to put out on the mailing list and upload to the website from the email correspondence received during the month..

14.To consider the Finance and Governance Toolkit - The chairman asked all members to look at the toolkit over the summer to be discussed at the September meeting.

15.To consider the Budget update – £500 split between the three Jubilee events – It was agreed by all members present that Cllr Mobbs send the receipt for the spending on the Parkmill event to the clerk, the clerk to then pay out the donations of £166.66 each to Cllr Mobbs, Penmaen and Nicholaston Village Hall and Ilston Parish Church.

16.To consider the broadcasting and streaming of meetings – Cllr Church to update next meeting.

17.To consider any up-date on the Rural Development Partnership – Cllr Church to update next meeting.

18.To receive any correspondence –

a) Received from One Voice Wales (OVW), 6th July 2022, Sustainable Steps Wales: Action grants from £10,001 to £35,000 to address climate change in communities and help people live in a more sustainable way. It was agreed by all members present that the clerk forward this information to Cllr Mobbs as the Lead councillor for Environmental issues.

b) Received from Tourism Swansea Bay, 11th July 2022, Draft Survey concerning road closures in Swansea and Gower. This is being sent to all community councils to ask if they would survey their residents so that the information can be collated by TSB and used to communicate effectively with Swansea Council on the impact that such events are having on businesses and residents. This can then be considered when planning future events. It was agreed by all members present that the clerk send this out to all residents on the mailing list.

c) Received from Katie Powis, Stakeholder Engagement Officer, 11th July 2022, Welsh Government ‘Keep Wales Safe’ ‘Help Us Help You’ communications toolkit. It was agreed by all members present that the clerk send this out to all residents on the mailing list.

d) Received from OVW, 12th July 2022, ‘It’s for Them’ campaign aiming to increase awareness of people who manage grass cutting and of the benefits to wildlife etc of cutting less. It was agreed by all members present that the clerk send this out on the mailing list and to Cllr Mobbs to look into.

e) Received from OVW, on 13th July 2022, Welsh Government CADW Historic Buildings Grants 2022/2023. The clerk to forward the information to Mrs M Kingham and Cllr Church to forward on to the relevant places of worship.

f) Received from Mike Scott, Gower AONB Officer, Gower AONB is launching the Landscape and Biodiversity Enhancement grant scheme. It was agreed by all members present that the clerk send this out on the mailing list and to Cllr Mobbs to look into.

g) Received from Ann Dymock, Service Co-ordinator for We are Versus Arthritis, Arthritis Care and Research. They are hosting a free online session on 10th August on gadgets and adaptations used by people with arthritis and other musculoskeletal conditions. It was agreed by all members present that the clerk send this out on the mailing list

19.Any other business –

a) Raised by Cllr L James, she has an Environment budget and is asking for ideas for what we need in the community. She asked that members send her ideas as soon as possible so that she can decide what to priorities. It was agreed by all members present for members to email Cllr James with ideas and copy in the community council.

b) Raised by Cllr L James who attended a Sustainable Transport session and is asking for ideas and opportunities to implement sustainable transport in the ward. In the process of putting together an expression of interest for funding to extend the twice weekly bus service from Bishopston to Mumbles as far as Nicholaston. It was agreed by all members present to email Cllr James with any issues or suggestions.