

# Ilston Community Council

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Mrs Charlotte Toft  
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SA3 3LA

The monthly meeting of Ilston Community Council will be held following the AGM on Wednesday 29<sup>th</sup> June 2022, via zoom \*

<p><b>MEMBERS OF THE COMMUNITY ARE WELCOME TO ATTEND AND ANY MATTERS THEY WISH TO RAISE WILL BE HEARD DURING THE FIRST TEN MINUTES OF THE MEETING PRIOR TO THE COMMENCEMENT OF THE AGENDA</b></p>
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## Decisions Made at the Meeting

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**Present:** Councillors – Mr D Ponting, Mrs J Griffiths, Mrs H James, Mrs S Mobbs, Mr R Church  
County Councillor -Mrs L James

**Also Present:** Mr C Bates, co-opted as a member at Item 3

**In the Chair:** Cllr D Ponting

1. Apologies for absence – Cllr N Holett, Cllr S Pleydell. Mrs A Elliott and Mr N Huffer, both co-opted as a members at Item 3
2. Declaration of Personal Interests – Cllr Ponting declared an interest in Item 7 as he is the chair of the village hall committee.
3. Item 14 - To consider co-option to fill all eleven seats on the community council, was moved to item 3 so that successful co-opted members could participate in the meeting. Subsequent items were then moved down one place on the agenda. It was unanimously agreed by all members present, by way of a vote, that Mr C Bates, Mrs A Elliott and Mr N Huffer be co-opted onto the council.
4. To approve the minutes of the meetings held on 25<sup>th</sup> May 2022 - The minutes for the meeting held on 25<sup>th</sup> May were proposed as a true record by Cllr Griffiths and seconded by Cllr H James. All members present in agreement.
5. To consider any matters arising out of the minutes –  
On 5 (3), Presentation on the use of Vocaleyes for community engagement – It was agreed by all members present to invite Mrs Rodaway and/or her colleagues to present at the July meeting.

On 5 (12) A.O.B – Issue of double white lines in Penmaen – It was agreed by all members present that a working party be set up to look traffic problems from Kilvrough to Nicholaston.

On 5 (4) Reports from Members – Problem of inappropriate parking and camping on Gower – It was agreed by all members present that Cllr Ponting meet with Cllr L James to identify problem areas.

On 8 Financial Statement – Speed Indicator Device – It was agreed by all members present that Cllr Church to compile a report on the data received by the device and report back at the next meeting.

On 5 (10) May2022 Election Costs – it was agreed by all members present to keep £225 in reserve in next year’s budget to cover the election costs.

On 5 (12) Hosting Website Renewal – it was agreed by all members present that in principal, the community council buy other domain names which have Ilston Community Council in the title, to stop scammers from acquiring them.

On 5 (15) A.O.B. – d) Missing Signs on junction of Lunnon Road and Pengwern Common – It was agreed by all members present that the clerk to write to Mr Avo at Swansea Council to ask if an additional sign can be erected saying ‘Not Suitable for Large Vehicles’ and to ask for an update on the missing road signs as they are essential in the busy summer season for visitors to find their way.

On 5 (6) Reports from Members- Closure of Lunnon Hill for event – It was agreed by all members present that the clerk send the reply received from Swansea Council to the affected residents. The clerk to write to Swansea Council and offer to host any future event notices and subsequent road closures on the website.

On 8 Feedback on the new Local Government and Elections (Wales) Act 2021 – It was agreed by all members present that the clerk contact One Voice Wales to obtain a copy of the guidance document on the new act and send it out to members.

On (8) Financial Statement – It was agreed by all members present to split the £500 originally set aside for the VE Day celebrations equally between the Jubilee events held in Parkmill, Ilston and Penmaen.

On 17 Correspondence – b) Environmental Workshop at Environment Centre – It was agreed by all members present that Cllr Mobbs send the contacts list and Green Recovery leaflet to the clerk to share with members.

6. To consider any reports from Members – It was agreed by all members present that the clerk to write to the organisers of the Ironman Event to ask to see their traffic management plan, impact assessment and details of their consultation process. It was agreed by all members present that ICC should work with other community councils on issues that cross boarders, such as traffic and road closures. It was agreed by all members present that Cllr Griffiths and Cllr James be the representatives on the Community Council Forum. The clerk to contact Huw Evans of Democratic Services to let him know and ask him to send details of when they meet.

7. To consider any Planning Application – No planning applications were received

8. To receive the financial statement –To consider any invoices or accounts for payments and any requests for donations under section 137 of the Local Government Act 1972

- It was agreed by all members present to pay the Internal Auditor his fee of £75.00 for his work on the annual return this year.

- It was agreed by all members present to donate £100 to the Friends of Gower Commons to aid their work in protecting the commons and raising road safety concerns.

9. To consider the Audit return for the year ending March 31<sup>st</sup> 2022 –

After discussion, it was agreed by all members present to approve the audit return and then the clerk reported that she would take it to the chairman to be signed by him and herself as the RFO immediately after the meeting, before being posted.

10. To consider the sewerage outfall in Parkmill – It was agreed by all members present that the clerk write to Jonathan Taylor at Welsh Water to ask if he can ask the appropriate person to investigate the outfall at Parkmill. It was agreed by all members present that the clerk also contact NRW to ask what the monitoring process is, what monitoring is taking place and how often.

11. To consider the review and recommendations for the ICC website – It was agreed by all members present that the recommendations in the report on the website review, prepared by Cllr Pleydell, be worked through and this item to be added to the agenda every month. It was agreed by all members present to send their up-to-date information and list of interests to the clerk to upload to the website.

12. To sign the clerk's new contract with new pay scale and hours per month – It was agreed that the clerk to take the contract to the chairman after the meeting to be signed.

13. To consider extra hours worked by clerk from June 2021 to May 2022 - The clerk was asked to leave the room. It was agreed by all members present that the clerk be paid for the 71 extra hours worked. It was agreed by all members present that the clerk record, via a timesheet, her hours every month.

14. To consider a training for members – It was agreed by all members present to put this item on the agenda every month. It was agreed by all members present that the clerk contact One Voice Wales to ask advice on the drawing up of training plans.

15. To consider paying for the replacement emergency phone at Three cliffs and potentially taking over the line rental – It was agreed by all members present to look at this again next month when Swansea Council have got back to the clerk with the cost of the line rental.

16. Traffic survey results summary – It was agreed by all members present that Cllr Pleydell to look at the analysis of the results.

17. To consider issues with the footpaths in Parkmill – It was agreed by all members present that the clerk contact the Rights of Way Team at Swansea Council to highlight the problem and ask them to meet Cllr Mobbs at the site to look at the state of the footpath.

18. To consider the broadcasting and streaming of meetings – It was agreed by all members present to continue to use the Barham Centre for meetings along with the option of online attendance via zoom.

19. To consider any up-date on the Rural Development Partnership.

20. To receive any correspondence –

- a) Received from Mr J Williams, 12<sup>th</sup> June 2022, regarding the 30mph sign at the junction of the A4118 and North Hills Lane. It was agreed by all members present to look at this as part of the traffic working group.
- b) Received on 14<sup>th</sup> June 2022, from One Voice Wales, the 2022 Version of the Good Councillors Guide. It was agreed by all members present that this be sent out to all members
- c) Received on 22<sup>nd</sup> June 2022, from One Voice Wales, Shaping Wales' Future Consultation. It was agreed by all members present that this should be put on the website.

21. Any Other Business –

a) PCSO Andrew Brown has expressed an interest in coming to a meeting. It was agreed that the clerk will liaise with him as to when he can attend.

b) It was agreed by all members present that a Register of Activities be drawn up and published to record which subgroups, working parties and committees that members sit on and to record any other extra activities.