

Ilston Community Council

Mrs Charlotte Toft
Clerk to the Council
6 Belvedere Close
Kittle
Swansea
SA3 3LA

The monthly meeting of Ilston Community Council will be held following the AGM on Wednesday 25th May 2022, at the Barham Centre Parkmill and via zoom
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| <p>MEMBERS OF THE COMMUNITY ARE WELCOME TO ATTEND AND ANY MATTERS THEY WISH TO RAISE WILL BE HEARD DURING THE FIRST TEN MINUTES OF THE MEETING PRIOR TO THE COMMENCEMENT OF THE AGENDA</p> |
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Decisions Made at the Meeting

Present: Councillors – Mr R Church, Mr S Pleydell, Mrs J Griffiths, Mrs H James, Mrs S Mobbs and Mr D Ponting

Cllr N Hollett joined the meeting at 7.18pm

Also present: Mrs A Elliott, Mr N Huffer and Mr C Bates and Mr L Williams (Technical support from Tourism Swansea Bay, TSB)

In the Chair: Cllr R Church

1. Apologies for absence – None
2. Declaration of Personal Interests - None
3. To approve the minutes of the meetings held on 13th April 2022 - The minutes for the meeting held on 13th April were proposed as a true record by Cllr Griffiths and seconded by Cllr Ponting, all members present agreed.
4. To welcome new members.
5. To consider any matters arising out of the minutes.

On 4 (3) Presentation on the use of Vocaleyes for community engagement – It was agreed by all members present to invite Mrs Rodaway to make a presentation at the June meeting.

On 4 (12) A.O.B – Issue of double central white lines in Penmaen – It was agreed by all members present that the clerk write to the Group Leader Traffic and Highways Network Management to ask him to send the email received from a local resident concerned about

speeding in Penmaen, to Go Safe as they have not received it from him and he said he would send it in February.

On 4 (6) Donation to RNLI – It was agreed by all members present to put this item on the June agenda to discuss paying for the replacement of one of the emergency phones at Three Cliffs Bay and potentially cover also cover the line rental.

On (4) 5 Reports from Members – Illegal camping and parking on Gower – It was agreed by all members present that the clerk write to Cllr Lynda James to ask when the next Gower AONB meeting is taking place.

On 7 Water Supply Problems in Penmaen and Nicholaston – It was agreed by all members present to finalise the date for the community meeting for Wednesday 15th June. The clerk to write to Mr Jonathan Taylor from Welsh Water to invite him to the meeting. The clerk to send out the details to the CC mailing list and advertise on the website.

On 15 AOB – b) Fallen tree in the wall of Hunter’s Lodge, Penmaen. It was agreed by all present that Cllr Hollett speak to the owners and report back.

d) Missing signs on the junction with Lunnon Road and Pengwern Common – it was agreed by all members present that the clerk to chase up the issue with Swansea Council.

On 5 Reports from Members – Failure to comply with requirements for the closure of Lunnon Hill on 26th May – As no reply has been received, it was agreed by all members present that the clerk write to the council again as no response has been received.

On 8 Feedback on the new Local Government and Elections Act (Wales) 2021 – It was reported that Cllr Church, Cllr Ponting and Mr N Huffer are drawing up guidance notes on how to comply with the new act. The summary given by Mr Huffer on the new Local Government and Elections Act was discussed. It was agreed by all members present that this needs to be looked at further, especially community engagement. It was agreed by all members present that Cllr Hollett meet with the clerk to look at a traffic light system for the Matters Arising section of the meeting and to help to make the meeting process more efficient.

On 13 A.O.B. a) Cattle grid on Pengwern Common – it was agreed by all members present that the clerk to chase up this issue with the Highways Department.

6. To consider any reports from Members – None

7. To consider any Planning Application – Mrs A Elliott, subject to being co-opted at the next meeting, agreed to continue to monitor planning applications.

Application No. 2022/0989/TCA – Work on trees in Ilston Conservation Areas on grass verge adjacent to Brookvale, Ilston, SA2 7LD. It was agreed by all members present not to raise an objection.

8. To receive the financial statement.
 - a) To consider any invoices or accounts for payments and any requests for donations under section 137 of the Local Government Act 1972 –

It was agreed by all members present to pay the invoice to the village hall for rent for £90. It was agreed by all members present to split the £500 originally earmarked for the VE Day celebrations between the three events happening in the area. The amounts of each split will be decided at the June meeting. It was agreed by all members present that the clerk to contact Three Cliffs Nursing Home to enquire into whether they are also having Jubilee Celebrations. It was agreed by all members present that the community council also make a donation to these celebrations.

9. To consider the Insurance Renewal Quotes – After discussion, it was agreed by all members present to accept the renewal quote on the same basis as last year's policy at £167.44.
10. To complete the Acceptance of Office forms
11. To consider the National Salary Awards for Clerk for 2021/2022 and to review the Clerk's contract of employment - After discussion, during which the clerk left the room, it was decided by all members present to increase the clerk's pay from point 11 to point 15 on the National Association of Local Councils pay scheme. This equates to an increase from £11.30 to £12.24 per hour. After a discussion on the hours worked by the clerk over the last year, it was also agreed that the number of hours worked by the clerk to be increased from 20 hours per month to 24 hours per month. It was agreed by all members present that the clerk be employed under the One Voice Wales standard contract rather than the original contract signed when the clerk was appointed.
12. To consider the traffic Survey on Parkmill – Tourism Swansea Bay have received some responses. It was agreed by all members present that Mr Williams will go through the replies and provide the clerk with a summary to be discussed at the next meeting.
13. To consider training for members - Cllr Helen James agreed to be the training co-ordinator for the council and to keep a register of who has completed what training. It was agreed by all members present that the clerk contact One Voice Wales to ask if they have a template for training plans. It was agreed by all members present that a working party be set up to look at setting up training plans and to see that all bases are covered in terms of training.
14. To consider co-option to fill all the four empty seats on the community council – It was agreed by all members present that Cllr Church be given the authorisation to give notice of the council's intention to co-opt a person or persons on to the council. It was agreed by all members present that the co-option vacancy notices are to be put up on the notice board in Lunnon, on the website and in as many places within the local community as possible such as the Village Hall and Shephards Shop. Interested parties are to be given 21 days from the date that the notice is put up on the website and in the community, to submit their letters of interest. These will be discussed at the June meeting. It was agreed by all members present that the clerk send out the co-option procedure to all members before the June meeting

15. To consider the broadcasting and streaming of meetings – It was agreed by all members present to continue with the hybrid meeting format. It was agreed by all members present that once Tourism Swansea Bay come back to the council with all the necessary equipment costs, the community council will contribute towards the cost of the kit so that it can be used at the Barham Centre and also at the village hall once wifi has been installed. It was agreed by all members that the next meeting be held at the Barham Centre
16. To consider any up-date on the Rural Development Partnership – It was agreed by all members present to suggest that the village hall committee could apply to the RDP for the cost of installing wifi.
17. To receive any correspondence – It was agreed by all members present to compile a policy on the criteria for what material is advertised on the CC website. Cllr Pleydell and the clerk are to meet with Lucas from Tourism Swansea Bay to look at updating the website with a view to Cllr Pleydell taking responsibility for the website maintenance.
 - a) Email received on 19th April from One Voice Wales, containing a Planting for Pollinators Booklet from the Botanic Gardens and Nature Conservation Wales. It was agreed by all members present that the clerk upload it to the website and to send out on the mailing list.
 - b) Email received on 11th May from One Voice Wales advising that a workshop has been planned at the Environment Centre on 8th June to discuss climate and nature emergencies in the areas that we serve. Cllr Mobbs to attend.
 - c) Email received on 24th May from Jon Clemens-Mann regarding the relaunch of the TV show Cash in the Attic and asking the CC to advertise it on the website and in the local community- It was agreed by all members present that whether or not to comply with the request should be decided after the criteria for advertising on the website has been looked at.
18. Any Other Business –
 - c) It was agreed by all members present that the clerk to contact the Rights of Way team at Swansea Council to ask whether spraying lanes and verges with weed killer is their policy as the old drover's road from Three Cliffs Campsite, through the woods, to Parkmill has been sprayed and everything is now brown and dying.

* members of the public can join the meeting by emailing the clerk –
clerk.ilstoncommunitycouncil@gmail.com to receive the joining instructions