

# Community Council

## Minutes of Meeting held on 25<sup>th</sup> April 2018

At a meeting of the Ilston Community Council held at Penmaen and Nicholaston Parish Hall on Wednesday, 25<sup>th</sup> April 2018:

**Present:** Councillors Mr J Kingham, Mr J Howells, Mrs F Owen-John, Mrs A Elliot, Mrs J Griffiths, Mr N Hollett, Mr D Ponting and Mr Roy Church.  
Mr John Jacobs as advisor to the Clerk.

**In the Chair:** Councillor Mr J Kingham

1. **Apologies for Absence**

Apologies for absence were received from Councillor Mrs C Grove.

2. **Declarations of Personal Interest**

None

3. **Minutes.**

The minutes of the meeting held on 28<sup>th</sup> March 2018 were approved as read and signed by the chairman.

4. **Matters Arising.**

On 4. Welsh Government & AONB. Watching brief to be kept.

On 5. Welsh Water on Cefn Bryn – Cllr Howells received a phone call from Welsh Water. He was told that the license from National Resources Wales (NRW) had expired and therefore, they cannot carry out anymore work on the site until a new license is issued. Clerk to write to Welsh Water (copying in NRW), to clarify the issue with regard to the procuring of a new license so that the land can be put back to its previous state. Cllr Howells to email photos of the site to the clerk.

On 5a. Speeding in Parkmill – Nicola Mathews, PA to Ms Antoniazzi to keep council informed.

On 5b. Drug Awareness Meeting – Cllr Church reported that fewer cars have been seen in the carpark and that measures seem to be working. There is an initiative in Bishopston and Pennard to provide a gaming club for 14 year olds and over to give them somewhere to go and occupy them. Grant funding will be applied for. Council members agree to support the idea. Cllr Church to keep council updated.

On 9a. Bus Shelter at Perriswood- after discussion, Members requested that the clerk email the council to express the Council's dissatisfaction with the end result and also with the way the matter was dealt with. The email will ask the questions: What is the situation regarding the insurance of council employees? What is the excess on the insurance policy and what happens if the situation arises again?

On 9j. Data Protection Officer – Clerk instructed to implement Toolkit. Council agreed to pay the Clerk for the extra time needed to do this.

On 9m. Pennard School Governor – Cllr J Griffiths volunteered to become the new community council governor. Clerk to email the school to inform them.

On 11a. Bin at Tor View Car Park – the clerk has written to Councillor Lewis regarding this matter

but has received no reply.

On 12/2a Bryn Afel to Ilston – Councillor R Lewis to keep council informed.

5. **Reports from Members.**

No reports from members.

6. **Planning Applications.**

No current planning applications.

7. **Financial Statement.**

**Noted** transactions since the last meeting were as follows:

Balance carried over from 2016/2017 = £6,932.13

Income in 2017/18 = £3,349.50 (Precept), £20 refund from SLCC for clerk's training course.

Therefore: Total Income for 2017/18 = £10,301.63

Expenditure in 2017/18 = £5,714.52

Therefore -

Balances:	£3321.89 Deposit account plus £2.25 interest = £3,324.13
	£4,587.11 Current account

Outstanding amount £78.00 (Clerk's pay, cheque not cashed in 2017/18 tax year).

Accounts balanced, Chairman signed accounts book.

The question was raised by Cllr Howells as to the need for reserves. The question was answered with the explanation that money was held to pay auditors fees, to pay for compliance of the new GDPR regulations if needed and money was put aside in the case of an election being called.

8. **Rural Development Partnership.**

Cllr R Church reported that they are still waiting for the App. The designer is due to install beacons next week? and to show Cllr Church how to put information about events etc on the app. Users will be able to download it from Google and the App store. When a person drives through the area they will get a notification that the app is available. Once it is handed over to The Heritage Centre, then Cllr Church will have more control over design and content and be responsible for keeping it up to date regarding any events and other information.

9. **Rural Community Voice Project**

Cllr Church to contact Mrs Rodaway to discuss the potential use of the app. Cllr Church to be the contact for the council. Members agreed that they would not commit to any further involvement at the moment.

10. **Asset Transfer**

Clerk to write to Democratic Services of Swansea Council referring back to the previous correspondence on this matter of three years ago when council were informed that the Asset Transfer Scheme wasn't active. Clerk to enquire into what is happening regarding the two pieces of land in Penmaen and Lunnnon as both pieces of land appear on the Unitary Development Plan. Council is still interested in keeping these spaces as open spaces for the community. It is understood that the Active Spaces funding will fund projects to make the spaces more usable as an active space but not to buy the land.

## 11. Correspondence

Received and noted:-

- a) Invoice date 15<sup>th</sup> March 2018, from Swansea City Council regarding Recharges for community and town council elections in May 2017. A cheque was issued for the amount of £225, agreed by members during the February monthly meeting when notice of the charge was given.
  - b) Letter dated April 2018, from One Voice Wales confirming membership and the receipt of the membership fee and to ask the clerk to provide them with details of our nominated representative at the quarterly Area Meetings. No member volunteered at this time.
  - b) Letter date 5<sup>th</sup> April 2018, from One Voice Wales, informing council as to the place and time of the next area committee meeting and to enclose the minutes of the last meeting. Cllr J Kingham sent his apologies.
  - c) Letter dated 9<sup>th</sup> April 2018, Legal and Democratic Services and Business Intelligence, Swansea City Council, regarding the proposed diversion of the footpath at Nicholaston Farm. No objections were raised.
  - d) Letter dated 17<sup>th</sup> April 2018, from Zurich Insurance, regarding the renewal of the council insurance policy. Renewal date is 1<sup>st</sup> June 2018.
- A number of questions were raised, Clerk to ask the insurance company: Does the policy cover members and clerk for potential breeches of GDPR? Does it provide personal liability cover?
- e) Email received on 29/03/18, from Simon Green, Chair of Bridgend Coalition of Disabled People, regarding a petition to the Welsh Assembly to ask them to introduce an access certificate to show how accessible and disabled friendly premises are.
  - f) Email received on 29/03/18, from Darren Price, National Assembly of Wales, regarding the establishment of a Welsh Government Taskforce to look into the issue of unadopted roads in Wales.
  - g) Email received on 3/04/18, from One Voice Wales (OVW), containing the response to the community and town council review.
  - h) Email received on 4/04/18, from OVW regarding the importance of external audit.
  - i) Email received on 5/04/18, from The Pension Regulator, confirming Charlotte Toft as the employer contact for Ilston Community Council.
  - j) Email received on 6/04/18, forwarded by OVW, from Age Cymru, containing the report on 'Showcasing Tackling Loneliness'.
  - k) Email received on 9/04/18, from OVW, informing members of the Innovative Practice National Awards 2018 winners and highly commended councils.
  - l) Email received on 9/04/18, from Swansea Council, regarding the briefing session/ interactive workshop on Well-being for Future Generations Act (Wales) 2015. Session running on Monday 14<sup>th</sup> May 2018.
  - m) Email received on 9/04/18, forwarded by OVW, from Welsh Government advertising a number of vacancies for Brexit Interns.
  - n) Email received on 12/04/18, from Charlotte Collins, Passenger Transport Team, Swansea Council, in response to the email sent by the clerk on regarding the bus shelter at Perriswood.
  - o) Email received on 13/04/18, forwarded by OVW, from Welsh Government regarding funding support opportunities in 2018/19.
  - p) Email received on 13/04/18, from OVW advertising training opportunities.

q) Email received on 17/04/18, forwarded by OVW, from Welsh Government, regarding the Historic Environment Update 7 – consultation launched.

r) Email received on 17/04/18, from OVW, advertising training opportunities in May.

s) Email received on 17/04/18, from OVW, regarding spaces available on training courses in April.

t) Email received on 18/04/18, forwarded by OVW, from the Atlantic School for Young Leaders (ASFYL), regarding the Council for Education in World Citizenship leadership course run by ASFYL.

u) Email received on 19/04/18, forwarded by OVW, from Welsh Government, regarding the vacancy for the Welsh Language Team Support Role.

v) Email received on 16/04/18 from Alison Francis, Clerk to the Governors of Pennard Primary School in response to the email from the Clerk on 13/04/18. Unfortunately, Cllr Hollett cannot be a parent governor and a community governor. Cllr J Williams volunteered for the role of community governor. Clerk to email Ms Francis regarding this appointment.

w) Email received on 20/04/18, forwarded by OVW, from Information Commissioners Office containing the ICO's statement of reassurance for town and community councils in Wales regarding the DPO issue.

x) Email received on 22/04/18, from Cariad, regarding public access defibrillators and free community defib awareness training courses.

y) Email received on 23/04/18, from OVW regarding training course coming up in Carmarthen.

z) Email received on 23/04/18, from Reable, a Swansea based care organisation who support young adults with learning disabilities, regarding the establishment of a ground maintenance team.

aa) Email received on 24/04/18, forwarded by OVW, from Welsh Government, regarding Welsh Government public appointment vacancies.

bb) Email received on 4/04/18, forwarded by OVW, from Wales Audit Office regarding a picture of primary care in Wales.

cc) Email received on 10/04/18 from Swansea Council, Democratic Services, regarding councillors and co-optees allowances and expenses 2017-18. No expenses were claimed by any council members during the period 2017/18.

dd) Email received on 25/04/18, from OVW regarding the May training opportunities in the south region.

ee) Email received on 24/05/18, forwarded by OVW, from the South Wales Rescue Service, containing their strategic plan for 2018-2023.

ff) Email received on 25/04/18, forwarded by OVW, from National Association of Local Councils (NACL), regarding the employment briefing EO1-189/2018-2019 national salary award.

gg) Glaston catalogue

hh) Wicksteed leaflet

ii) Bobath – financial appeal

## 12. **Any Other Business.**

a. Part of the crash barrier is missing at Cartersford, where the old forge was. Clerk to ring the Highways department to inform them of this.

b. Cllr F Owen-John suggested writing to Pennard Community Council regarding the state of the road at the top of Sandy Lane. Ilston community use the road to get to the school and the doctors.

Members agreed to offer to share the cost of repair and offer perhaps £1,000 to Pennard CC. Cllr Church reminded council that there is a consultation underway by Welsh Government regarding

unadopted roads. There is no current policy but councils have been urged to take over responsibility. Clerk to speak to the clerk at Pennard Community Council.

- c. Cllr Church advised members of the ministerial announcement regarding the commitment to keeping existing national parks and AONB's under the current regulations, policy and use.
- d. Fallen trees in Ilston Valley, Cllr Church reported that several trees have fallen across the path in Ilston valley. Walkers are diverting around the trees, off the path, making it very muddy. Clerk to email Chris Dale, footpath officer to advise him of the matter.
- e. Gower Society - Residents are concerned about the tree clearance in Ilston Valley. Cllr Kingham reported that he had photos of pruning going on. Wildlife Trust have been removing diseased beech and ash trees to avoid them falling on valley users.
- f. Cllr Church raised the issue of speeding through the village, Swansea Council are monitoring with trip wires. The Heritage Centre (HC) can get a small grant to put up a small speed indicator device – planning permission would be needed. HC would supply the power for it and it would be positioned on the road verge (owned by the HC). No objections were raised.

Date of next meeting.

**Noted** date as Wednesday 30<sup>th</sup> May 2018 at 7.00 p.m for the AGM followed immediately by the monthly meeting.

The meeting closed at 9.12 pm.

Chairman.